



**GRAND FIRE PROTECTION DISTRICT NO. 1  
BOARD OF DIRECTORS MEETING  
MINUTES OF ACTION**

**~ January 13, 2020 ~**

**Call to Order:** 6:00 pm by Alina Bell

**Directors Present:** Alina Bell, Mike Brooks, Dan Reynolds, Katlin Miller, Patty Peterson  
**Staff:** Brad White, Schelly Olson, Ron Thurston

Motion to approve the minutes from the regular board meeting held on 12/9/19 was made by Peterson, seconded by Reynolds, voted on and unanimously approved.

Motion to approve the agenda was made by Miller, seconded by Reynolds, voted on and unanimously approved.

**Financial Report:**

Motion to approve the financial report, including checks #13121 - 13182, payroll, deposits, tax remittances, budget to actual, cash position report, and county tax remittances was made by Peterson, seconded by Brooks, voted on and unanimously approved.

**Public Comment:**

None

**Fire Chief Report:**

Chief White went over his report of meetings attended, responses to calls, actions taken, and other information.

**Old Business:**

Ann Terry from the Special District Association will be attending the February board meeting to do a short board training and then answer any questions from the board.

**New Business:**

Motion to accept the Cell Phone Reimbursement Policy as presented was made by Miller, seconded by Peterson, voted on and unanimously approved.

Motion to accept the Board Meeting Posting Place Policy (#2020-01) as presented was made by Miller, seconded by Peterson, voted on and unanimously approved.

Motion to accept the Colorado Special Districts Workman's Comp Pool Policy (#2020-02) as presented was made by Brooks, seconded by Reynolds, voted on and unanimously approved.

Motion to accept the Colorado Heart and Cancer Trust Policy (#2020-03) as presented was made by Peterson, seconded by Brooks, voted on and unanimously approved.

**Adjourn:**

Motion to adjourn was made by Peterson, seconded by Reynolds, was voted on and unanimously approved at 7:13pm.

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Katlin Miller, Secretary



**GRAND FIRE PROTECTION DISTRICT NO. 1  
BOARD OF DIRECTORS MEETING  
MINUTES OF ACTION**

~ February 10, 2020 ~

**Call to Order:** 6:00pm by Alina Bell

**Directors Present:** Alina Bell, Mike Brooks, Dan Reynolds, Katlin Miller, Patty Peterson

**Staff:** Brad White, Schelly Olson, Ron Thurston

**Public:** Mark Pappas, Todd Holzwarth, and Ken Case

Motion to approve the minutes from the regular board meeting held on 1/13/2020 was made by Peterson, seconded by Reynolds, voted on and unanimously approved.

Motion to approve the agenda was made by Brooks, seconded by Reynolds, voted on and unanimously approved.

**Public Comment:**

Todd Holzwarth and Mark Pappas from East Grand Fire Protection District gave a presentation about EGFD and thanked Grand Fire for the mutual assistance we've given them over time. They also spoke about possibilities for collaboration in the future. Patty introduced Ken Case to the Board. Ken is new to Grand County and is possibly interested in running for a Board position during this election cycle.

**Financial Report:**

Motion to approve the financial report, including checks #13183 - 13202, payroll, deposits, tax remittances, budget to actual, cash position report, and county tax remittances was made by Miller, seconded by Brooks, voted on and unanimously approved.

**Fire Chief Report:**

Chief White went over his report of meetings attended, responses to calls, actions taken, and other information.

**Old Business:**

Ann Terry from the Special Districts Association was not able to attend tonight's meeting, but she has rescheduled for the March Board Meeting. She will be leading a Board Workshop and answering any questions the Board or Staff have for her.

**New Business:**

Motion to accept Resolution (#2020-04) *Appointing Schelly Olson as the 2020 Designated Election Official* was made by Miller, seconded by Peterson, voted on and unanimously approved.

Motion to accept Resolution (#2020-05) *2020 Election Resolution* was made by Reynolds, seconded by Peterson, voted on and unanimously approved.

**Adjourn:**

Motion to adjourn was made by Peterson, seconded by Brooks, was voted on and unanimously approved at 7:05pm.

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Katlin Miller, Secretary



**GRAND FIRE PROTECTION DISTRICT NO. 1  
BOARD OF DIRECTORS MEETING  
MINUTES OF ACTION**

~ March 9, 2020 ~

**Call to Order:** 6:01pm by Alina Bell

**Directors Present:** Alina Bell, Mike Brooks, Dan Reynolds, Katlin Miller, Patty Peterson

**Staff:** Brad White, Ron Thurston

**Public:** Todd Holzwarth, Ann Terry

**Guest Speaker:**

Ann Terry, the Executive Director of the Colorado Special District Association, spoke to the Board about the SDA and general Board policies and responsibilities. She also gave each Board Member a copy of the SDA Board Member Manual. The Board was engaged and had a good discussion with Ann.

Motion to approve the minutes from the regular board meeting held on 2/10/2020 was made by Peterson, seconded by Reynolds, voted on and unanimously approved.

Motion to approve the agenda was made by Brooks, seconded by Reynolds, voted on and unanimously approved.

**Public Comment:**

None.

**Financial Report:**

Motion to approve the financial report, including checks #13204 – 13213 of Liberty Savings Bank and checks #13250-13266 of US Bank, payroll, deposits, tax remittances, budget to actual, cash position report, and county tax remittances was made by Miller, seconded by Peterson, voted on and unanimously approved.

**Fire Chief Report:**

Chief White went over his report of meetings attended, responses to calls, actions taken, and other information. Chief White also spoke about the North Station project and told the Board that Grand County Sheriff's Office and Grand County Search and Rescue were both interested in possibly partnering on the project. The Board was excited to hear about the possibility of collaboration.

**Old Business:**

None

**New Business:**

Because Grand Fire received no more self-nomination applications than positions open, a motion to accept Resolution (#2020-06) *Election Cancellation Resolution* was made by Miller, seconded by Brooks, voted on and unanimously approved.

**Adjourn:**

Motion to adjourn was made by Miller, seconded by Reynolds, was voted on and unanimously approved at 8:07pm.



**GRAND FIRE PROTECTION DISTRICT NO. 1  
BOARD OF DIRECTORS MEETING  
MINUTES OF ACTION**

~ April 14, 2020 ~

**Call to Order:** 6:38pm by Alina Bell

**Directors Present:** Alina Bell, Mike Brooks, Dan Reynolds, Katlin Miller, Patty Peterson

**Staff:** Brad White, Schelly Olson, Ronnie Thurston

**Public:** Philip Brinkmann

**Meeting was held by Zoom Conference Call**

Motion to approve the minutes from the regular board meeting held on 3/9/2020 (with the correction of adding Phillip Brinkmann to the attendee list) was made by Brooks, seconded by Reynolds, voted on and unanimously approved.

Motion to approve the agenda was made by Reynolds, seconded by Miller, voted on and unanimously approved.

**Public Comment:**

None.

**Financial Report:**

Motion to approve the financial report, including checks #13267-13282 of US Bank, payroll, deposits, tax remittances, budget to actual, cash position report, and county tax remittances was made by Peterson, seconded by Brooks, voted on and unanimously approved.

**Fire Chief Report:**

Chief White went over his report of meetings attended, responses to calls, actions taken, and other information. Chief White also brought up the extension of the CDFPC lease at Grand Fire and the potential waiver of impact fees for an expansion project at Middle Park Medical Center. Both topics will be discussed in more detail at the May meeting.

**Old Business:**

None

**New Business:**

A motion to accept Resolution (#2020-07) *Authorizing Fire Chief to Incur Financial Liability in a Sum Not to Exceed Fifty Thousand Dollars for Emergency All-Hazard Respond* was made by Brooks, seconded by Peterson, voted on and unanimously approved.

The Board also discussed the Grand County Emergency Operations Master Agreement and COVID-19 financial impacts to Grand Fire. No decisions were made on either topic.

**Adjourn:**

Motion to adjourn was made by Peterson, seconded by Reynolds, was voted on and unanimously approved at 7:46pm.



**GRAND FIRE PROTECTION DISTRICT NO. 1  
BOARD OF DIRECTORS MEETING  
MINUTES OF ACTION**

~ May 11, 2020 ~

**Call to Order:** 6:02pm by Alina Bell

**Directors Present:** Alina Bell, Mike Brooks, Dan Reynolds, Katlin Miller, Patty Peterson (outgoing board member), Philip Brinkmann (incoming board member)

**Staff:** Brad White, Schelly Olson, Ronnie Thurston

**Public:** Ray MacKendrick, Derrick Ortner

**Meeting was held by Zoom Conference Call**

Motion to approve the minutes from the regular board meeting held on 4/13/2020 was made by Reynolds, seconded by Peterson, voted on and unanimously approved.

Motion to approve the Resolution Canceling the 2020 Board of Directors Election and Deeming Candidates (Alina Bell and Philip Brinkmann) Elected was made by Brooks, seconded by Reynolds, voted on and unanimously approved.

Alina Bell and Philip Brinkmann both took their Oaths of Office.

Patty Peterson will be presented a plaque for her service to the Grand Fire Protection District No. 1 once social distancing recommendations allow.

Motion to approve the agenda was made by Miller, seconded by Brooks, voted on and unanimously approved.

Derek Ortner and Ray MacKendrick, from Middle Park Health, presented a request for Fire Impact Fee waiver for their expansion project on the Middle Park Medical Center. The project will be approximately 7000-8000 square feet in size. Motion to approve the Fire Impact Fee waiver in exchange for medical services (in the form of volunteer/staff physicals) provided to GFPD by MPMC was made by Miller, seconded by Brooks, voted on and unanimously approved.

**Public Comment:**

None

**Financial Report:**

Motion to approve the financial report, including checks #13283-13305 of US Bank, payroll, deposits, tax remittances, budget to actual, cash position report, and county tax remittances was made by Miller, seconded by Reynolds, voted on and unanimously approved.

**Fire Chief Report:**

Chief White went over his report of meetings attended, responses to calls, actions taken, and other information.

**Old Business:**

None

**New Business:**

A motion to accept the 2-year Colorado Department of Fire Protection and Control (CDFPC) Office Lease for Tyler Campbell was made by Miller, seconded by Brooks, voted on and unanimously approved.

A motion to accept the COVID-19 Temporary Mutual Aid Compensation Agreement Addendum for Brad and Schelly's work on the Grand County COVID-19 Response Team was made by Brooks, seconded by Reynolds, voted on and unanimously approved.

Staffing requests, including the hiring of a new training officer Wildland Fire Engineer, was discussed by the board.

**Adjourn:**

Motion to adjourn was made by Miller, seconded by Reynolds, was voted on and unanimously approved at 7:36pm.

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Katlin Miller, Secretary



**GRAND FIRE PROTECTION DISTRICT NO. 1  
BOARD OF DIRECTORS MEETING  
MINUTES OF ACTION**

~ June 8, 2020 ~

**Call to Order:** 6:03pm by Alina Bell

**Directors Present:** Alina Bell, Mike Brooks, Dan Reynolds, Katlin Miller, Philip Brinkmann

**Staff:** Brad White, Schelly Olson, Ronnie Thurston

**Public:** none

**Meeting was held in person**

Motion to approve the minutes from the regular board meeting held on 5/11/2020 was made by Brooks, seconded by Reynolds, voted on and unanimously approved.

Motion to approve the agenda was made by Brooks, seconded by Reynolds, voted on and unanimously approved.

**Financial Report:**

Motion to approve the financial report, including checks #13306-13319 of US Bank, payroll, deposits, tax remittances, budget to actual, cash position report, and county tax remittances was made by Miller, seconded by Brooks, voted on and unanimously approved.

**Election of Officers:**

The Board took nominations for the offices of Chairman/President, Vice President, Treasurer, and Secretary. Motion to nominate Alina Bell for Chairman/President, Dan Reynolds for Vice-President, Katlin Miller for Secretary, and Mike Brooks for Treasurer was made by Miller, seconded by Brinkmann, voted on and unanimously approved.

**Public Comment:**

None

**Fire Chief Report:**

Chief White went over his report of meetings attended, responses to calls, actions taken, and other information.

Chief also spoke to the Board about paying the new training officer a little more than we had initially budgeted due to his experience and qualifications.

Grand County BOCC's discussion on Grand Lake Fire's ambulance license was brought up and discussed in length. As a result, a motion to draft and send a letter to the BOCC opposing any new ambulance license applications in Grand County (on the basis that new ambulance licenses may contribute to divisiveness between local collaborative partnerships, cause financial implications for Grand County EMS, and result in dilution of services for Grand County citizens) was made by Miller, seconded by Brinkmann, voted on and unanimously approved.

**Old Business:**

Motion to cancel employee agreements effective July 1, 2020 (per guidance from the Special Districts Association), and to send a letter to all current employees stating that they will retain their current benefits through the end of the year was made by Miller, seconded by Reynolds, voted on and unanimously approved.

**New Business:**

None

**Adjourn:**

Motion to adjourn was made by Miller, seconded by Reynolds, was voted on and unanimously approved at 7:36pm.

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Katlin Miller, Secretary